



# PORT ORANGE POP WARNER FOOTBALL & CHEER ASSOCIATION

## POYFA Football Volunteer Coach Application Form

### POYFA Coaches' Mission

It is the purpose of POYFA Football to encourage the healthy growth and development of our youth as they learn the fundamentals of football. It shall be the purpose of all POYFA coaches to foster the highest standards of citizenship in the community by all members of this program. They shall provide a safe and positive environment to encourage the growth and development of each student athlete to the best of their ability. They must always reinforce the positive aspects of athletic participation such as having fun, building character, teamwork and sportsmanship.

### Please Read All Terms and Conditions Carefully

POYFA will not discriminate against any person(s) seeking the opportunity to volunteer and participate in any capacity on the bias of race, color, natural origin, marital status, gender, sexual orientation or disability.

**Purpose:** This form allows the POYFA Football Commissioner and Board to follow a regimented process for the review and selection of volunteers to fill the Head Coach and Assistant Coach positions within POYFA for the upcoming Season. Having prior coaching or volunteer experience at any level is not a requirement for application with POYFA. Prior to any individual being appointed as a POYFA Coach they must submit a completed application, agree to a background check/investigation and interview with the POYFA Football Commissioner.

**Privacy Policy:** POYFA collects information from coaching applicant for the purpose of determining eligibility and suitability and to conduct background investigations necessary to insure the safety of our participants. We will not collect any information that is not reasonably necessary to participate in this program. Except for the information necessary to conduct background investigations, we will not disclose applicant information to any third party.

**Instructions:** Please fill out ALL information requested. No person shall be considered for any position within the POYFA coaching staff until an application is submitted and approved by the Football Commissioner and Board. Also, by volunteering you agree to follow all rules and regulations as set forth by POYFA and understand that failure to comply with all rules can result in termination as a volunteer coach. All applications are subject for review and approval by the Football Commissioner and Board.

**Inquiries:** Please direct all inquiries about this application to the POYFA Commissioner.  
Jill Tandy- Masdox2@gmail.com

### Applicant's Information

Full Name: \_\_\_\_\_  
Preferred Name: \_\_\_\_\_

Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_

Personal  
Email: \_\_\_\_\_  
Shirt Size: \_\_\_\_\_

CPR and/or First Aid certified? Yes / No  
Card level/title: \_\_\_\_\_  
Expires: \_\_\_\_\_  
Please provide a photocopy of your card with this application.

Please list any children you have playing with POYFA.  
Child's  
Name: \_\_\_\_\_  
Program: \_\_\_\_\_

Child's Name: \_\_\_\_\_  
Program: \_\_\_\_\_

Child's Name: \_\_\_\_\_  
Program: \_\_\_\_\_

### Employment Information

Employer: \_\_\_\_\_  
Work Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_

Occupation/Position: \_\_\_\_\_ Years \_\_\_\_\_  
Employed: \_\_\_\_\_

Do you have any football coaching experience?  Yes  No

Please list the three most recent football coaching positions held:

From: \_\_\_\_\_ To: \_\_\_\_\_

Age Group: \_\_\_\_\_

Organization/Location: \_\_\_\_\_

Position:  Head Coach  Assistant Coach  Other  
(please explain)

Additional Info  
(optional): \_\_\_\_\_  
\_\_\_\_\_



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Position Volunteering for (please check one):  
Head Coach    Assistant Coach  
Level (please check one): TM MM 10U 12U 14U

From: \_\_\_\_\_ To: \_\_\_\_\_

Age Group: \_\_\_\_\_

Organization/Location: \_\_\_\_\_

Position: Head Coach Assistant Coach Other

(Please explain)

Additional Info

(optional): \_\_\_\_\_

Have you ever played football: Yes No?

If yes, please list

experience: \_\_\_\_\_

Have you officiated football: Yes No

If yes, please list experience: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Age Group: \_\_\_\_\_

Organization/Location: \_\_\_\_\_

Position: Head Coach    Assistant Coach    Other

(please explain)

Additional Info

(optional): \_\_\_\_\_

### Personal References

Please provide at least three personal references that are not relatives:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Affiliation: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Affiliation: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Affiliation: \_\_\_\_\_

Please feel free to include with this application letters of recommendation from any references.

### Background Check

Have you ever been refused participation in any youth sports organization? Yes No

If yes, please explain:

\_\_\_\_\_

\_\_\_\_\_

As a condition of volunteering, I give permission for POYFA to conduct a background check on me, which may include a review of sex offender registries, child abuse and criminal history records. I understand that, if appointed, my position is conditional upon POYFA receiving no information of inappropriateness in my background. I hereby release and agree to hold harmless from liability the POYFA officers, volunteers and any other person or organization that may provide such information. I also understand that, regardless of previous appointments, POYFA is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, if I violate any POYFA policies or principles as outlined in the Bylaws and the coach's code of conduct, or undertake any activity that is deemed by the Board not to be in the best interest of the athlete or the organization programs, I will be subject to suspension and removal by the POYFA Board.

Have you ever been charged or convicted of any crime other than a minor traffic offense? Yes No  
If ye, Please explain:

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

SSN: \_\_\_\_\_

Full Legal Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Please upload a photo of your driver's license with this application



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## POYFA Coach's Code of Conduct

- I understand that my responsibilities as a youth coach are of great importance and that my actions have the potential to significantly influence the young athletes whom I coach.
  - I understand that many children participate in sports for numerous different reasons, and that the number one reason is to have fun!
  - I understand that as a youth coach I am obligated to honor the games rules, opponents, officials, teammates and self, and to teach players to do the same.
- Therefore, by participating as a youth sports volunteer, I will adhere to the following codes.

### **A. I will create an appropriate environment for our children that:**

- Focuses on safety, fun, skill development and education.
- Has a positive lasting impact on the children of our community.
- Promotes building character and learning life skills.
- De-emphasizes a win at all cost attitudes.
- Is fair, consistent, and best meets the emotional and physical needs of all children.
- Builds a culture where winning is not defined by outcome of competition, but by the individual needs of all the children.

### **B. I will act responsibly and do my best to assure that:**

- I provide playing time for every child that is consistent with the rules of POYFA.
- I properly educate players the importance of teamwork, effort, having fun and playing fair while properly instructing age appropriate fundamentals and skills.
- I provide players with the best education, instruction and organization possible by attending required meetings, clinics and certifications.
- I am familiar with the objectives of the youth sports program. I strive to achieve these objectives and communicate them to my players and their parents.
- I cooperate with the administrator of our youth organization in the enforcement of rules and I will report irregularities that violate sound competitive practices.
- I provide a healthy and safe environment for my players, which are in accordance with my leagues' safety procedures and provide safe instruction and use of equipment.

### **C. I will display appropriate behavior - I understand that violation of the following will jeopardize my privilege to coach.**

- I will treat each player, opposing coach, official, parent or administrator with respect and dignity, and refrain from using profanity, intimidation tactics and inappropriate language.
- I will uphold the authority of officials who are assigned to the contest in which I coach, and I will assist them in every way to conduct fair and impartial competitive contests.

### **D. Terminal behavior - I understand that violation of the following codes will result in immediate termination of my privilege to coach with POYFA.**

- I will never coach under the influence of drugs or alcohol.
- I will never initiate or participate in any form of verbal or physical assault on any staff, volunteer, parent or child.

POYFA reserves the right to take appropriate disciplinary action involving any coach in violation of the code of conduct.

With my signature, which I voluntarily affix to this contract, I acknowledge that I have read, understood, and will do my best to fulfill the promises made herein.

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Coach Name (Print)

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Coach Signature

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Date



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## POYFA Coach's Code of Conduct Results of Violations

Violations of the Coaches Code of Conduct will result in written documentation, advisory consultation and possible disciplinary action. The following data outline the disciplinary procedures of POYFA.

- Conduct Codes A and B
  - Any violation under codes A and/or B will result in verbal consultation by the POYFA Football Commissioner.
  - A second violation under codes A and/or B will result in a sit-down consultation between the POYFA Football Commissioner, the Board and the coach. Suspension of the coach's privilege to manage/coach POYFA youth sports programs will accompany, if deemed appropriate. Suspension time will be determined.
  - A third violation under codes A and/or B will result in termination of the coach's privilege to manage/coach POYFA youth sports programs if deemed appropriate.
  
- Conduct Code C
  - Any violation under Code C will result in a sit-down consultation between the POYFA Board and the coach. Suspension of the coach's privilege to manage/coach and attend POYFA youth sports programs will accompany, if deemed appropriate.
  - A second violation under Code C will result in termination of the coach's privilege to manage/coach POYFA youth sports programs.
  
- Conduct Code D
  - Multiple violations will result in termination of the coach's privilege to manage/coach in POYFA youth sports programs